



**RAJIV GANDHI UNIVERSITY**

Rono Hills : Itanagar

INSTITUTE  
OF DISTANCE  
EDUCATION **IDE**  
Rajiv Gandhi University

**INSTITUTE OF DISTANCE EDUCATION**

**Contact Address**

**Director**

**Institute of Distance Education  
Rajiv Gandhi University  
Rono Hills : Doimukh  
Itanagar-791112**

**email-ide\_rgu@rediffmail.com  
Tele Phone (0360)-2278087/2278540 (O)  
Fax No. (0360)-2278566(O)  
www.rgu.ac.in.  
www.ide.rgu.ac.in**





Rajiv Gandhi University has been offering Distance Education Programmes through the Centre for Distance Education established in 2005. The Centre has been renamed as Institute of Distance Education (IDE).

The Institute of Distance Education, Rajiv Gandhi University intends to fulfill the constitutional obligation in terms of access, equality and provision of Quality Higher Education to everyone.

## Board of Management

Prof. Tamo Mibang	: Vice Chancellor	- Chairman
Prof. Tomo Riba	: Department of Geography	- Member
Prof. R. Tamuli	: Controller of Examinations	- Member
Prof. Rachob Taba	: Registrar	- Member
Prof. (Mrs.) E. Hangsing	: Department of Education	- Member
Dr. Oken Lego	: Department of Hindi	- Member
Ms. Moyir Riba	: Assistant Prof., IDE	- Member
Prof. Ashan Riddi	: Director, IDE	- Member Secretary

## 1. Introduction

The formal system of higher education in our country is facing the problems of access, limitation of seats, lack of facilities and infrastructure. Academicians from various disciplines opine that it is learning which is more important and not the channel of education. The education through distance mode is an alternative mode of imparting instruction to overcome the problems of access, infrastructure and socio-economic barriers. This will meet the demand for qualitative higher education of millions of people who cannot get admission in the regular system and wish to pursue their education. It also helps interested employed and unemployed men and women



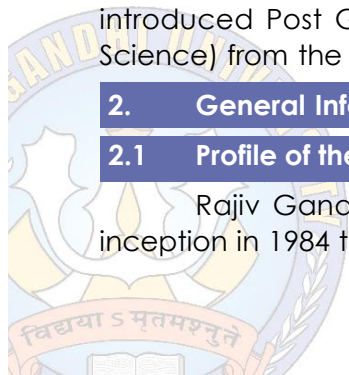
to continue with their higher education. Distance education is a distinct approach to impart education to learners who remained away in the space and/or time from the teachers and teaching institutions on account of economic, social and other considerations. Our main aim is to provide higher education opportunities to those who are unable to join regular academic and vocational education programmes in the affiliated colleges of the University and make higher education reach to the doorsteps in rural and geographically remote areas of Arunachal Pradesh in particular and North-eastern part of India in general. In 2008, the Centre for Distance Education has been renamed as "**Institute of Distance Education(IDE).**"

Continuing the endeavor to expand the learning opportunities for distant learners, IDE has introduced Post Graduate Courses in 5 subjects (Education, English, Hindi, History and Political Science) from the Academic Session 2013-14.

## 2. General Information

### 2.1 Profile of the University

Rajiv Gandhi University (formerly Arunachal University) has been endeavouring since its inception in 1984 to play a positive role in the socio-economic development of Arunachal Pradesh



through research, education, training and extension. Towards realising these objectives, the University has been introducing relevant courses both at undergraduate and post graduate levels. The University has achieved a lot. For example, in 2002, UGC has identified Arunachal University as one among the select group of twelve Universities with potential for excellence in Bio-Diversity out of ninety competing Universities. The University was assessed and accredited in 2002 by the National Assessment and Accreditation Council (NAAC) and is placed in 'B' grade on the basis of its performance in academic, research and governance.

The students from interior villages and from the background of poor economic conditions cannot access higher education even though the Arunachalee students get stipends to pursue their education. It is in this context that the need for distance education in Arunachal Pradesh cannot be over emphasised. Realizing its importance, Rajiv Gandhi University has been offering distance education programme at undergraduate level and started B.A.1st year in five subjects namely Economics, Education, English, History and Political Science from the session 2005-06. During the session 2006-07, two more subjects namely Hindi and Sociology have been added to its undergraduate programme. During the session 2007-08, one more subject namely Tribal Studies has been added to its undergraduate programme in addition to two certificate courses namely 'Certificate Course in Fisheries Technology' and 'Certificate Course in English for Communication' have also been introduced in the same session. The courses have been recognized and approved by the Distance Education Council(DEC), New Delhi. An Expert Committee from the DEC visited the Centre in November 2005 and evaluated infrastructural facilities, availability of course materials, details of delivery mechanisms, provisions of students support, library facilities etc. The self-learning course materials are prepared with subject experts and evaluated by a team of experts at the DEC, New Delhi. The main objective is to provide opportunities to aspiring youths of the state for higher education. The University has been elevated to a Central University on 9th April, 2007.

## 2.2 Location of Institute of Distance Education

The Institute of Distance Education is housed in the Mathematics and IDE Building (first floor) next to the University Library. The University campus is 6 kms from NERIST point on National Highway 52A. The University buses ply to NERIST point regularly.

## 3. Outstanding Features of Distance Education

### (i) At Par with Regular Mode

Eligibility requirements, curricular content, mode of examination and the award of degrees are at par with the colleges affiliated to the Rajiv Gandhi University and the Department(s) of the University.



### (ii) Self-Instructional Study Material (SISM)

The students are provided SISM prepared by the Institute and approved by Distance Education Council (DEC), New Delhi. This will be provided at the time of admission at the IDE or its Study Centres. SISM is provided only in English except Hindi subject.

### (iii) Contact and Counselling Programme (CCP)

The course curriculum of every programme involves counselling in the form of personal contact & counselling programme of duration of approximately 7-15 days. The CCP shall not be compulsory for BA. However for professional courses and MA, the attendance in CCP will be mandatory.

### (iv) Field Training and Project

For professional course(s) there shall be provision of field training and project writing in the concerned subject.

### (v) Medium of Instruction and Examination

The medium of instruction and examination will be English for all the subjects except for those subjects where the learners will need to write in the respective languages.

### (vi) Subject/ Counselling Coordinators

For developing study material, the IDE appoints subject coordinators from within and outside the University. In order to run the PCCP effectively, Counselling Coordinators are engaged from the Departments of the University, The Counselling-Coordinators do necessary coordination for involving resource persons in contact and counselling programme and assignment evaluation. The learners can also contact them for clarifying their difficulties in their respective subjects.

## 4. Course Structure and Syllabus

### 4.1 M. A. Programme

The Distance Education Programme has introduced M. A. in five subjects viz. Education, English, Hindi, History and Political Science. The syllabus of PG course has been approved both by the Academic Council of the Rajiv Gandhi University and Distance Education Bureau and is at par with the course offered under regular mode.

Contact and Counselling Programme is mandatory for learners persuing M. A. Admission will be open at all study Centres but CCP and Examination will be held only at the IDE head quarters, RGU and JNC, Pasighat.

The structure of courses for M. A. Previous and M. A. Final shown in Table -1 . The course outline will be given in SISM:

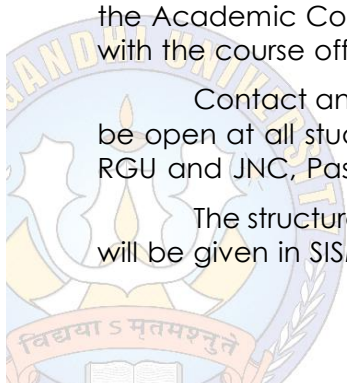


TABLE - 1

Subjects Offered	M. A. Education, M. A. English, M. A. Hindi, M. A. Pol. Sc, M. A. History		
Year	Papers	No of Papers	Marks
M. A. Previous	Paper -401	1	100*
	Paper - 402	1	100*
	Paper - 403	1	100*
	Paper - 404	1	100*
M. A. Final	Paper - 501	1	100*
	Paper - 502	1	100*
	Paper - 503	1	100*
	Paper - 504	1	100*
Total Marks			800

\* This includes both the internal assessment and the term end theory examination.

#### 4.1.1 Title of the Papers in M. A. Programs

Paper Code	Paper Title
<b>(i) M. A. in Education</b>	
MAEDN 401	Philosophical & Sociological Perspectives of Education
MAEDN 402	Psychology of Learning and Development
MAEDN 403	Methodology of Educational Research
MAEDN 404	Teacher Education and Problems of Indian Education
MAEDN 501	Educational Technology
MAEDN 502	Curriculum Development
MAEDN 503	Educational Evaluation and Guidance in Education
MAEDN 504	Any one from the optional papers
<b>Optional Papers</b>	
MAEDN 5041	Environmental Education
MAEDN 5042	Role of Education in Human Rights & Empowerment of Women
MAEDN 5043	Dissertation
<b>(ii) M. A. in English</b>	
MAENG 401	Elementary Linguistics, phonetics and Modern English usage
MAENG 402	English Drama from the Elizabethan to Modern Period.
MAENG 403	English Poetry : from the fourteenth to the twentieth century.
MAENG 404	Fiction
MAENG 501	Literary Criticism and Theory: Aristotle to Derrida, A Brief Overview.
MAENG 502	Indian English Literature
MAENG 503	American Literature
MAENG 504	Literature and Gender



**(iii) M. A. in Hindi**

MAHIND 401  
MAHIND 402  
MAHIND 403  
MAHIND 404

Hindi Sahitya ka Itishaas  
Adikaalin aur Madhyakaalin Kaavya  
Lok Sahitya  
Bhasha Bigyan, Hindi Bhasha aur Devnagri Lipi

MAHIND 501  
MAHIND 502  
MAHIND 503  
MAHIND 504

Aadhunik Kaavya  
Hindi Gadh Sahitya  
Prayojanamulak Hindi  
Bharateeya Ewam Paaschaatya Kaavyasastra tata samaalochaan

**(iv) M. A. in History**

MAHIST 401  
MAHIST 402  
MAHIST 403

Early Times –History of India-1200  
History of India (1200-1707)  
History of North East India  
(Early Times – 1947)  
History of the World (1453-1815)

MAHIST 404

MAHIST 501  
MAHIST 502  
MAHIST 503

History of India (1707-1857)  
History of India (1857-1947)  
History of Arunachal Pradesh  
(Early Times – 1972 AD)  
History of the World (1815-1945)

MAHIST 504

**(v) M. A. in Political Science**

MAPOLS 401  
MAPOLS 402  
MAPOLS 403  
MAPOLS 404

Political Thought  
International Politics  
Dynamics of Indian Politics  
Government and Politics in North East India with special ref to A. P

MAPOLS 501  
MAPOLS 502  
MAPOLS 503  
MAPOLS 504

Modern Political Analysis  
Public Administration  
Modern Indian Political Thinkers & Constitutional Development  
Comparative Political Systems

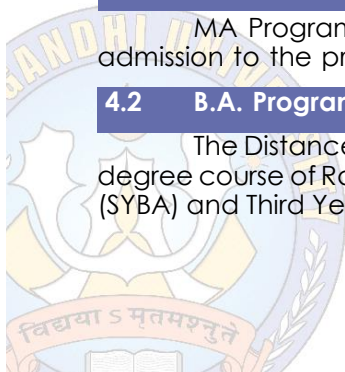


**4.1.2 Duration of the Course**

MA Programme is of **two years** duration. The course has to be completed within **Five years** of admission to the programme.

**4.2 B.A. Programme**

The Distance Education Programme has adopted the syllabus of UG (Pass) course of regular formal degree course of Rajiv Gandhi University. The structure of courses for First Year B.A. (FYBA), Second Year B.A. (SYBA) and Third Year B.A. (TYBA) is shown in Table -2 . The course outline will be given in SISM:





**TABLE -2**

Year	Subjects	No of Papers	Marks
FYBA	English (Compulsory P – I)	1	100*
	First Elective (P – I)	1	100*
	Second Elective (P – I)	1	100*
	Third Elective (P – I)	1	100*
SYBA	English (Compulsory P – II & III)	2	200*
	First Elective (P – II)	1	100*
	Second Elective (P – II)	1	100*
TYBA	First Elective (P – III & IV)	2	200*
	Second Elective (P – III & IV)	2	200*
	Total Marks		1200*

\* This includes both the internal assessment and the term end theory examination.

#### 4.2.1 Title of Papers in BA Course:

##### Name of the paper

##### Paper Title

##### Compulsory English

Paper - I	Basic Language Skills & Remedial Grammar
Paper - II	Advanced Grammar and Applied Language Skills
Paper - III	English Literary Texts

##### Electives

##### (i) Economics

Paper - I	An Introduction to Micro Economic Theory
Paper - II	Macro Economics and International Trade
Paper - III	Indian Economy and the Economy of Aruanchal Pradesh
Paper - IV	Public Finance and Elementary Statistics

##### (ii) Education

Paper - I	Elements of Education
Paper - II	Foundation of Education
Paper - III	Curriculum, Teaching and Evaluation
Paper - IV	Trends and Issues in Indian Education

##### (iii) English

Paper - I	Applied Language Skills
Paper - II	English for Academic and Creative Purposes
Paper - III	Poetry and Drama
Paper - IV	Prose and Fiction



**(iv) History**

Paper - I	History of North-East India (1228 to 1947)
Paper - II	History of India Upto 1526 A.D
Paper - III	History of India From 1526 to 1947
Paper - IV	World History (1500-1950)

**(v) Hindi**

Paper - I	Anivarya Hindi
Paper - II	Gadya Sahitya
Paper - III	Kavya Aur Kavya Shastra
Paper - IV	Hindi Sahitya Ka Itihash Aur Bhasha Vigyan



**(vi) Political Science**

Paper - I	Indian Government and Politics
Paper - II	Political Theory
Paper - III	Comparative Government and Politics (U.K, U.S.A and China)
Paper - IV	Local Self Government in India (with special reference to Arunachal Pradesh)

**(vii) Sociology**

Paper - I	Introduction of Sociology
Paper - II	Foundation of Sociological Thought
Paper - III	Society In India
Paper - IV	Social Research Methods



**(viii) Tribal Studies**

Paper - I	Tribal Studies: Concepts and Methods
Paper - II	Tribes in India and in Arunachal Pradesh
Paper - III	Contemporary Tribal Issues
Paper - IV	Constitutional Provisions and Tribal Development Programmes in India.

Detailed syllabus in each paper shall be supplied with the self instruction study material in respective paper(s).

**4.2.2 Subject Combination/Choice**

**(a) First Year B.A. (FYBA)**

English Compulsory and any three elective subjects, **two(2) from Group A** and **one (1) from Group B:**

**Group A**

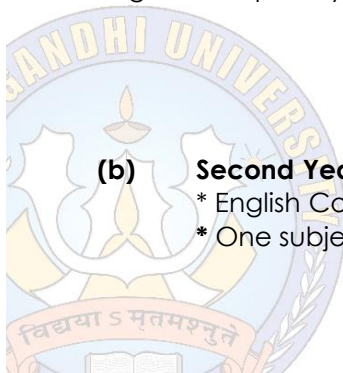
- English or Hindi
- Political Science
- Sociology or Tribal Studies

**Group B**

- Education
- History
- Economics

**(b) Second Year B.A. (SYBA)**

- \* English Compulsory : Paper-II and III.
- \* One subject of the two electives opted in FYBA from Group A



\* Elective Subject opted in FYBA from Group B.

**(c) Third Year B.A. (TYBA)**

Two papers (Paper-III & IV) of each of the two elective subjects opted in SYBA

**4.2.3 Duration of the Course**

BA Programme is of **three years** duration. The course has to be completed within **six years** of admission to the programme.

**4.3 Certificate Course in Fisheries Technology(CCFT)**

The main objective of this paper is to provide theoretical knowledge and to develop skills of the learner in the field of Fisheries Technology so that they can take up fisheries as a subsidiary occupation.

**4.3.1 Title of the Papers**

**Compulsory**

Paper-I	Basic Concepts in Fisheries
Paper-II	Fresh Water Fisheries and Management Practices

**Optional Theory (Any One)**

Paper-III (Optional)	Post Harvest Technology and Fishery Economics
Paper IV (Optional)	Fresh Water Culture Fisheries and Economics

**Practical**

Paper –V	Practical/Field Training
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Detailed syllabus in each paper shall be supplied with the SISM in respective papers.

**4.3.2 Subject Choice**

A candidate has to opt for four theory papers, (i) two compulsory papers (ii) any one from the two optional theory papers, (iii) the practical paper in Certificate Course in Fisheries Technology.

**4.3.3 Duration of the Course**

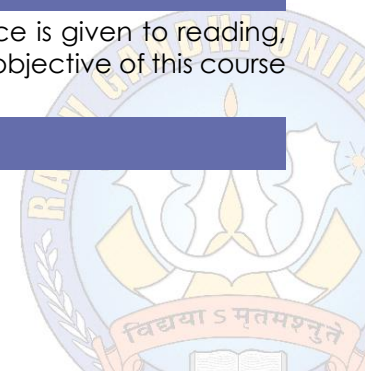
The course is of one year duration. In any case the course is to be completed within **three years** from the date of admission

**4.4 Certificate Course In English For Communication(CCEC)**

In recent years, English has become more applied and as such importance is given to reading, writing and speaking English in different situations effectively. So the main objective of this course is to develop communicative skills of the learners.

**4.4.1 Title of the Papers**

Paper-I	Skills for Reading
Paper-II	Functional Grammar and Vocabulary



Paper -III Writing for Communication

Paper -IV Oral Communication

Detailed syllabus in each paper shall be supplied with the course materials in respective papers.

#### 4.4.2 Duration of the Course

The course is of **one year** duration. In any case, the course is to be completed within **three years** from the date of admission

#### 5. Study Centre

The prospectus along with application forms for admission shall be available in all the Study Centres of IDE. Besides the headquarter in the Rajiv Gandhi University, there are Fourteen (14) other study centres at the following colleges:

Sl.No.	Name of BA Centres	Centre Coordinator
1.	Donyi Polo Govt. College, Kamki	Ms. Hanna Ngomdir
2.	Don Bosco College, Itanagar (Phasing Out)*	Fr. R. K. G. Nicholas
3.	Government College Bomdila, Bomdila	Mr. Nima Dodum
4.	Government College Doimukh, Doimukh	Dr. Johnny Techii
5.	Govt. College Seppa, Wessang, Seppa	Mr. Tage Pugang
6.	Govt. College Yachuli, Yachuli	Mr. Chukhu Taba
7.	Indira Gandhi Govt. College, Tezu	Dr. Brajen Das
8.	Jawaharlal Nehru College, Pasighat	Dr. Narmi Darang
9.	Rang-Frah Govt. College, Changlang	Mr. Remwang Rera
10.	S. F. S. College, Aalo	Mr. Kenli Ete.
11.	Wangcha Rajkumar Govt. College, Deomali	Mr. C. Bangyang
12.	Govt. Women's College, Lekhi	Dr. Joram Aniya Tana
13.	Govt. College Daporijo, Daporijo	Mr. Binjay Nirin
14.	Mohabodhi Lord Buddha College, Namsai	Mr. Nang Suphawati Manak

\* Admission open to learners already enrolled with the Don Bosco Study Centre.

Sl.No.	Name of MA Centres	Centre Coordinator
1.	Rajiv Gandhi University, Rono Hills	NA
2.	Jawaharlal Nehru College, Pasighat	Dr. Narmi Darang
3.	Government College Bomdila, Bomdila	Mr. Nima Dodum
4.	Donyi Polo Govt. College, Kamki	Ms. Hanna Ngomdir
5.	Indira Gandhi Govt. College, Tezu	Dr. Brajen Das

N. B: Admission to M. A. will be open at all study Centres but CCP will be conducted at above mentioned centres only.



## 6. Information about Admission

### 6.1 Eligibility

#### 6.1.1 M. A. Programme

- (a) Graduates under 10+2+3 acquired from institutions/universities recognized by the Rajiv Gandhi University and fulfill other requirements laid down in the regulations for the examinations concerned.
- (b) Students passing M. A. Previous under Distance Education Programme from Rajiv Gandhi University will be eligible for admission to M. A. Final course of the Distance Education Programme. **The learners of M. A. Programme who get back paper/s in the annual examination can take admission in the next class. However the degree has to be completed within five years irrespective of chances available for reappear only.**
- (c) A candidate who is allotted University (Distance Education Program) roll number to appear in First Year of M.A. shall only be allowed to take admission in Final year.

#### 6.1.2 B. A. Programme

- (a) Students passing 10+2/PU (Arts, Science, or Commerce for present course) or equivalent from any recognized Board/University or National Open School, with English as one of the compulsory subject, will be eligible for admission to the B.A. 1<sup>st</sup> year(FYBA) degree course of the Distance Education Programme.
- (b) Students passing B.A. 1st year and 2nd year(SYBA) under Distance Education Programme from Rajiv Gandhi University will be eligible for admission to B.A 2nd and 3rd year(TYBA) degree course of the Distance Education Programme, respectively. **The learners of B.A. Programme who get back paper/s in the annual examination can take admission in the next class. However the degree has to be completed within six years ,irrespective of chances available for reappear only.**
- (c) A candidate who is allotted University (Distance Education Program) roll number to appear in First Year of B.A. shall only be allowed to take admission in 2nd year.

#### 6.1.3 Certificate Course in Fisheries Technology(CCFT)

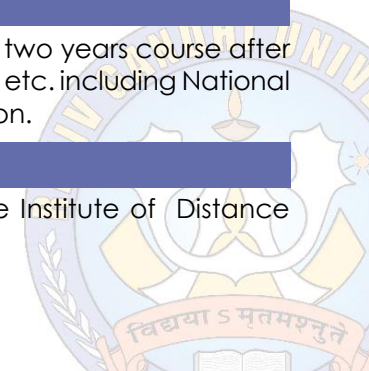
Students passing Class-X or equivalent from any recognized Board/University or National Open School will be eligible for admission to the Certificate Course in Fisheries Technology.

#### 6.1.4 Certificate Course in English for Communication(CCEC)

Students passing Class-XII and above or with equivalent qualification (any two years course after Class-X from any stream) recognized by Central/State Boards/Universities, institutions, etc. including National Open School will be eligible for the Certificate Course in English for Communication.

## 7 Admission Procedure

- \* Admission form along with prospectus can be collected directly from the Institute of Distance Education or study centres on payment of ₹ 100/-



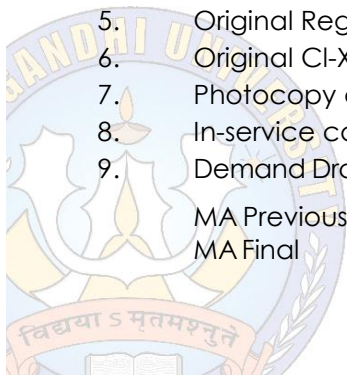
- \* Complete admission form along with photocopies of documents (Triplicate) and required course fee (**see section-9**) in the form of DD in favour of Registrar, Rajiv Gandhi University, payable at:
  - i. SBI, Itanagar, Bank Code.6091 or
  - ii. Vijaya Bank, Itanagar Branch, Bank Code 8802 or
  - iii. Vijaya Bank, Arunachal University Branch, Bank Code 8802
- \* Payment can also be made through NEFT to the following account:
  - i. **Institute of Distance Education**, A/c No. 880201010001672, Vijaya Bank, Arunachal University Branch, IFSC Code: VIJB0008802. (Copy of the deposit slip & UTR No. to be submitted along with admission forms.)

**(The fee once paid is non-refundable)**
- \* The candidate her/himself has to come to the study centre for admission on or before the last date (**see section 12**).
- \* For the spot admission, students can come with required documents **see section 7.1**.
- \* The admitted candidate will be provided immediately SISM and enrolment number(ERN).
- \* Furnish all the information correctly and neatly on the application, examination and registration form.
- \* Affix the recent passport size colour photos at specified spaces and attach 2 extra photos with the Admission Form
- \* Fill in the particulars on the Identity Card and affix a stamp size colour photo.
- \* Write your Enrolment Number (ERN) and subjects on the last page of the prospectus.
- \* Keep your Identity Card and Prospectus till the completion of the course.
- \* Candidates must produce their Identity Card for all enquiries.
- \* Right to admission is reserved with the IDE.
- \* No cash will be accepted.

### 7.1 Requirement For Admission

1. Photo copies of Class X marksheet and Certificate (2 sets)
2. Photo copies of Class XII/10+2 from recognised Board (2 sets)
3. Photo copies of Graduation Marksheet (2 sets): **Only for MA Course**.
3. Recent passport size photos 6 Nos. & one stamp size photo for I/card.
4. SC/ST certificate (2nos.).
5. Original Registration card if already registered with RGU.
6. Original Cl-X Certificate and Cl-XII marksheets for verification.
7. Photocopy of the Voter ID card / Driving License or any other valid photo identity proof.
8. In-service candidates have to submit a photo copy of their government Identity Card
9. Demand Draft/NEFT Deposit slip for Admission and Registration fee as per prospectus without late fee:

MA Previous	:	<b>₹ 11,900.00</b>
MA Final	:	<b>₹ 11,900.00</b>



FYBA	:	₹ 5,400.00
SYBA	:	₹ 5,200.00
TYBA	:	₹ 5,200.00
CCEC	:	₹ 8,850.00
CCFT	:	₹ 6,950.00

10. For taking admission in SY/TY BA or M. A. Final, candidates must bring their previous identity card, admit card and mark sheet (including back paper mark sheet).

### 7.2 Number of forms to be filled at the time of admission

At the time of admission the candidate has to fill in the following forms :

- (i) Admission Form
- (ii) Registration Form
- (iii) Examination Form
- (iv) Identity Card

### 7.3 Identity Card

The students will be issued an Identity Card by the IDE. The students are advised to keep the Identity Card safely till the completion of the course. Students will have to produce the Identity Card at the time of contact and counselling classes and examination as and when asked to do so by the authorities. If the original Identity card is lost, a duplicate card can be obtained from the IDE on payment of ₹ 50/-

### 7.4 Enrolment Number (ERN)

On admission the students will be assigned ERN by the IDE. In all communications addressed to the Institute of Distance Education/Study Centre, reference of the ERN should be given. Letters received without ERN will not be entertained.

### 7.5 Registration Number

All the candidates admitted to any course offered in Institute of Distance Education will be assigned new registration number (RGN) by the university. For this original marks sheets and certificates of previous examinations are mandatory.

### 7.6 Renewal of Admission (RA)

If any candidate fails to appear in all papers in First renew his/her admission to the course on payment of the following fee as per the breakup given in **TABLE – 3** in page 14.

In such cases, **SISM will not be provided again to the candidate.** In any case the degree is to be completed within the maximum time limit prescribed for the course from the date of admission/renewal of admission in the course. If already registered the candidate has to submit the original registration card for renewal of admission.



TABLE-3

Sl. No.	Details	Amount	
		BA	MA
1.	Re-admission Fee (Half), including I Card	₹ 300.00	₹ 500.00
2.	Re-registration Fee (Full)	₹ 300.00	₹ 500.00
3.	Central Examination Fee (Full)	₹ 560.00	₹ 1400.00
4.	Assignment Response Form	₹ 250.00	₹ 300.00
5.	Assignment Evaluation	₹ 600.00	₹ 1000.00
<b>Total</b>		<b>₹ 2,010.00*</b>	<b>₹ 3,700.00*</b>
1.	Centre fee	₹ 200.00	₹ 300.00
2.	Centre Examination fee	₹ 240.00	₹ 600.00
<b>Total</b>		<b>₹ 440.00**</b>	<b>₹ 900.00**</b>
* To be deposited only as DD in favour of 'Registrar, Rajiv Gandhi University' / NEFT deposit. No cash will be accepted. ** Centre Fees to be collected in cash by the concerned centres.			

### 7.7 Rejection of Admission Form

The admission form can be rejected due to any of the following reasons:

1. The Rajiv Gandhi University does not recognize the qualifying examination as minimum qualification.
2. The form is incomplete or the required documents are not attached or photographs are not affixed and/or attested.
3. The admission form is not signed by the candidate himself or herself.
4. The admission to a course will be cancelled for period decided by the authority if he/she is found to be involved in unfair means in examination.

### 7.8 Change of Subject

**Change of subject will not be entertained after 30<sup>th</sup> of December, 2017**

## 8. Personal Contact and Counselling programme and Submission of Assignment

### 8.1 Personal contact and counselling programme(PCCP)

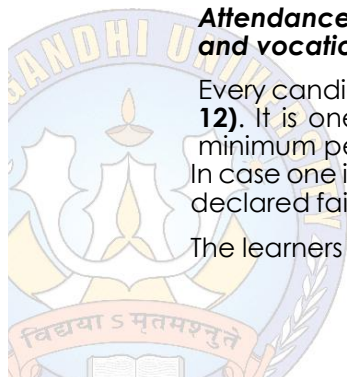
The IDE and the Study Centres organise PCCP as per the calendar of the Institute.

**Attendance in Contact and Counselling programme is compulsory for M. A. as well as professional and vocational courses. However, for BA programme it is optional.**

Every candidate must submit completed assignment booklets **within the specified date (see section 12)**. It is one of the essential component of examination. The students are supposed to obtain minimum percentage of marks in assignment as per University rules.

In case one is not able to submit assignment s/he will be declared absent. S/He will be automatically declared fail/ineligible.

The learners can collect their assignment within the specified dates **(see section 12)**.





## 9. Admission Fees

### 9.1 Fee Structure for M. A. Course

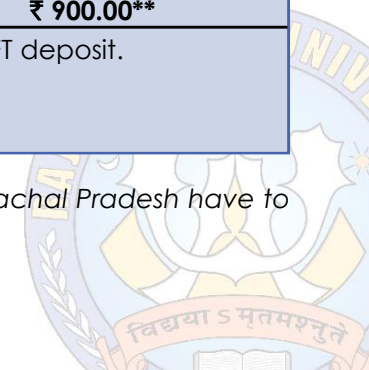
A total amount of ₹ 11,900/- (Rupees Eleven Thousand Nine Hundred) only for MA Previous and additional amount of ₹ 11,900/- (Rupees Eleven Thousand Nine Hundred) only for MA Final, will be collected at the time of admission in each year. Prospectus fees will be collected at the time of purchasing the prospectus along with application form. Fees for provisional certificate and rechecking will be required later if a student feels the need for those. The breakup of fee is given in

**TABLE – 4:**

**TABLE - 4**

Sl. No.	Particulars	Amount	
		MA Previous	MA Final
1	Course Fees	₹ 1500.00	₹ 1500.00
2	Admission fee	₹ 1000.00	₹ 1000.00
3	Registration renewal fee	₹ 500.00	—
4	Central Examination fee	₹ 1400.00	₹ 1400.00
5	Mark sheet fee	₹ 200.00	₹ 200.00
6	Self Learning materials package	₹ 3500.00	₹ 3500.00
7	Assignment evaluation fee	₹ 1000.00	₹ 1000.00
8	Counselling fees	₹ 1500.00	₹ 1500.00
9	Identity Card fee	₹ 100.00	₹ 100.00
10	Continuation fee	—	₹ 500.00
11	Assignment Response Format	₹ 300.00	₹ 300.00
<b>Total</b>		<b>₹ 11000.00*</b>	<b>₹ 11000.00*</b>
1	Center fee	₹ 300.00	₹ 300.00
2	Centre Examination fee	₹ 600.00	₹ 600.00
<b>Total</b>		<b>₹ 900.00**</b>	<b>₹ 900.00**</b>
<p>* To be deposited only as DD in favour of 'Registrar, Rajiv Gandhi University' / NEFT deposit. No cash will be accepted.</p> <p>** Centre Fees to be collected in cash by the concerned centres.</p>			

*N. B: The candidates who have passed their qualifying examination outside Arunachal Pradesh have to pay ₹ 100/- as eligibility fee*



### 9.2 Fee Structure for B. A. Course

A total amount of ₹5,400.00 (Rupees Five Thousand Four Hundred ) only for BA 1st year, ₹ 5,200.00 (Rupees Five Thousand Two Hundred) only for BA 2nd and 3rd year respectively, will be collected at the time of admission. Prospectus fees will be collected at the time of purchasing the prospectus along with application form. Fees for provisional certificate and rechecking will be required later if a student feels the need for those. The breakup of fee is given in **TABLE – 5**:

**TABLE - 5**

Sl. NO.	Particulars	Amount		
		1st year	2nd year	3rd Year
1.	Admission fee	₹ 600.00	₹ 600.00	₹ 600.00
2.	Registration/Renewal fee	₹ 300.00	—	—
3.	Central Examination fee	₹ 560.00	₹ 560.00	₹ 560.00
4.	Continuation fee	—	₹ 100.00	₹ 100.00
5.	Mark sheet fee	₹ 100.00	₹ 100.00	₹ 100.00
6.	Teaching materials (Package)	₹ 2,500.00	₹ 2,500.00	₹ 2,500.00
7.	Assignment Evaluation	₹ 600.00	₹ 600.00	₹ 600.00
8.	Identity Card	₹ 50.00	₹ 50.00	₹ 50.00
9.	Assignment Response Format	₹ 250.00	₹ 250.00	₹ 250.00
<b>Total</b>		<b>₹ 4,960.00*</b>	<b>₹ 4,760.00*</b>	<b>₹ 4,760.00*</b>
1.	Centre fee	₹ 200.00	₹ 200.00	₹ 200.00
2.	Centre Examination fee	₹ 240.00	₹ 240.00	₹ 240.00
<b>Total</b>		<b>₹ 440.00**</b>	<b>₹ 440.00**</b>	<b>₹ 440.00**</b>
* To be deposited only as DD in favour of 'Registrar, Rajiv Gandhi University' / NEFT deposit. No cash will be accepted.				
** Centre Fees to be collected in cash by the concerned centres.				

*N. B: The candidates who have passed their qualifying examination outside Arunachal Pradesh have to pay ₹ 100/- as eligibility fee*

### 9.3 Fee Structure for Certificate Course in Fisheries Technology

A total amount of Rs. 7,180.00 (Rupees seven thousand one hundred eighty) only will be collected at the time of admission. Prospectus fees will be collected at the time of purchasing the prospectus along with application form. The breakup of fees for CCFT is given in **TABLE-6** in page 17.

**Note :** If provision exists, the in-service candidates can get their fee reimbursed from the Fisheries Department of the State.

*N. B: The candidates who have passed their qualifying examination outside Arunachal Pradesh have to pay ₹ 100/- as eligibility fee*

TABLE-6

Sl. No.	Particulars	Amount
1	Course Fees	₹1,000.00
2	Admission fee	₹ 600.00
3	Registration/Renewal fee	₹ 300.00
4	Central Examination fee	₹ 560.00
5	Mark sheet fee	₹ 100.00
6	Self Learning materials package	₹ 3,500.00
7	Assignment and evaluation fee	₹ 600.00
8	On farm practical training fee	₹ 1,250.00
9	On farm practical evaluation fee	₹ 250.00
10	Identity Card fee	₹ 50.00
11.	Assignment Response Format fee	₹ 250.00
<b>Total</b>		<b>₹ 8,460.00*</b>
1.	Centre Fee	₹ 150.00
2.	Centre Examination fee	₹ 240.00
<b>Total</b>		<b>₹ 390.00**</b>
* To be deposited only as DD in favour of 'Registrar, RGU' / NEFT deposit. No cash will be accepted.		
** Centre Fees to be collected in cash by the concerned centres.		

#### 9.4 Fee Structure for Certificate Course in English for Communication

A total amount of Rs. 5,280.00 (Rupees five thousand two hundred eighty) only, will be collected at the time of admission. Prospectus fees will be collected at the time of purchasing the prospectus along with the application form. The fee break-up is given in **TABLE-7**.

TABLE-7

Sl. No.	Particulars	Amount
1	Course Fees	₹ 1000.00
2	Admission fee	₹ 600.00
3	Registration/Renewal fee	₹ 300.00
4	Central Examination fee	₹ 560.00
5	Marksheet fee	₹ 100.00
6	Self Learning materials package	₹ 2500.00
7	Assignment and evaluation fee	₹ 600.00
8	Practical Teaching fee	₹ 500.00



9	Language lab evaluation fee	₹ 100.00
10	Identity Card fee	₹ 50.00
11.	Assignment Response Format fee	₹ 250.00
	<b>Total</b>	<b>₹ 6,560.00*</b>
1.	Centre Fee	₹ 150.00
2.	Centre Examination fee	₹ 240.00
	<b>Total</b>	<b>₹ 390.00**</b>
* To be deposited only as DD in favour of 'Registrar, RGU' / NEFT deposit. No cash will be accepted.		
** Centre Fees to be collected in cash by the concerned centres.		

N. B: The candidates who have passed their qualifying examination outside Arunachal Pradesh have to pay ₹100/- as eligibility fee

#### 9.5 Other fees/charges

- (i) Prospectus: ₹100.00 at the University/Study Centre
- (ii) Change of Study /Examination Centre Fee: ₹500/-
- (i) Other fees relating to re-checking, provisional certificate, original certificate etc., and their payment will be as per University rules and will be paid directly to University office when required **(No forms/ fees in this regard will be accepted at Study Centres).**

#### 9.6 Availability of Prospectus

The Prospectus is made available at;

1. Office of the Institute of Distance Education, RGU  
Ph: 0360-2278087 (O)/2278540
2. Study Centres :

- |                                |                           |                                    |
|--------------------------------|---------------------------|------------------------------------|
| (i) DBC, Itanagar              | (ii) DPGC, Kamki          | (iii) GCB, Bomdila                 |
| (iv) GCD, Doimukh              | (v) GCS, Seppa            | (vi) GCY, Yachuli                  |
| (vii) IGGC, Tezu               | (viii) JNC, Pasighat      | (ix) RFGC, Changlang               |
| (x) SFSC, Aalo                 | (xi) WRGC, Deomali        | (xii) Govt. Women's College, Lekhi |
| (xiii) Govt. College, Daporijo | (xiv) MLB College, Namsai |                                    |

#### 9.7 Mode of Payment

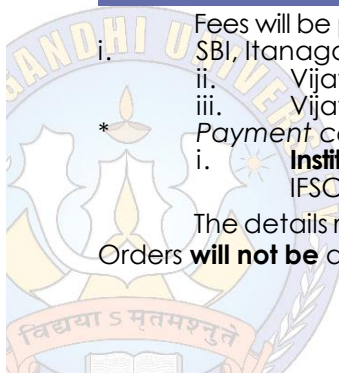
Fees will be paid in the form of Demand Draft in favour of **Registrar, Rajiv Gandhi University, payable at**

- i. SBI, Itanagar, Bank Code.6091 or
- ii. Vijaya Bank, Itanagar Branch, Bank Code 8802 or
- iii. Vijaya Bank, Arunachal University Branch, Bank Code 8802

\* Payment can also be made through NEFT to the following account:

- i. **Institute of Distance Education**, A/c No. 880201010001672, Vijaya Bank, Arunachal University Branch, IFSC Code: VIJB0008802.

The details regarding admission and other fees have been given in the **fee structure** section. Money Orders **will not be** accepted.



## 10. Examination

The examination is conducted once in a year.

### 10.1 Medium of Examinations

The medium of examination will be English for all the subjects except for those subjects where the learners will need to write in respective languages.

### 10.2 Examination Centre(s)

The annual examination will be held at the Institute of Distance Education, Rajiv Gandhi University or in its Study Centres if approved by the University authority.

In case a learners wants to change the examination/study centre he/she has to pay ₹ 500/- as change of centre. No request for change of exam/study centre will be entertained after 31<sup>st</sup> Dec., 2016. **The application is to be forwarded by the respective Centre Co-ordinator.**

### 10.3 Examination schedule

1. The final written and practical examination will be conducted as per schedule declared by the University. The duration and medium of instruction will be as per approved syllabus.
2. The examination will be conducted in Study Centres or any other Centre approved by the University keeping in view the number of examinees.

### 10.4. Back Paper/Reappearance :

- (i) A candidate can reappear in all the papers or in papers in which s/he has failed after duly filling up examination forms as per rules of the University.
- (ii) The candidates appearing in back paper can get examination form from the Study Centre and fill in the form as detailed below :

Cost of examination form : ₹ 50/-

Back paper Examination fee (including centre fee)

#### **B.A.**

For one paper : ₹ 250/-

For two papers : ₹ 450/-

For 3 or more papers : ₹ 650/-

#### **M.A.**

For each Paper : ₹ 300/-

- (iii) Enclosures

- Recent passport size colour photo: 3 Nos. per examination form
- Photocopy of marksheet of last examination appeared
- Seperate Back paper examination form for 1st/2nd/3rd year examination



- (i) The repeaters, if any, will fill in the examination form for back paper within 30 days of declaration of the respective result.
- (vi) A candidate who fails to clear all the subjects in one chance shall also be allowed to reappear in all the subjects so as to clear the course within the prescribed time limit.
- (vii) A candidate can re-appear in all the papers and/or in papers which s/he cannot clear after duly filling of examination form and paying prescribed fees. The chances of reappearance shall not be fixed except that all the papers shall be cleared within the given maximum prescribed time limit to clear the course.
- (viii) The term-end examinations shall ordinarily be conducted once in a year for each programme on such dates and centres as may be notified by the University from time to time.

### 10.5 Collection of Admit Cards and examination routine

Admit Cards and Examination schedule may be collected at least 15 days before the examination from the respective study centre. **No Admit Card and examination schedule will be sent by post.**

### 10.6 Duplicate Admit Card

Duplicate Admit Card will be issued on the basis of FIR report of lost card from the Police Station. The fee for issue of Duplicate Admit Card is ₹ 100/- per card.

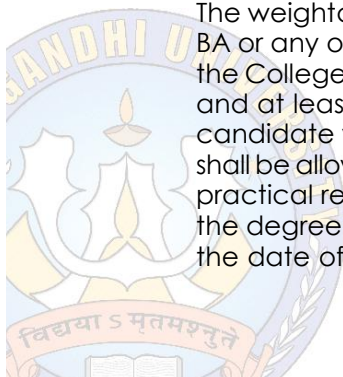
### 10.7 Pass requirement

#### 10.7.1 M. A.

The weightage for internal and term end final theory examination of MA or any other equivalent programme introduced shall be at par with the regular candidates of the Colleges affiliated to this University. A candidate is required to secure 40% marks in assignments as well as in written theory examination separately subject to 45% in aggregate. A candidate who fails to secure the above prescribed marks in assignments and written separately shall be allowed to reappear in paper(s). However, if the candidate has already cleared assignment/ practical requirement the marks obtained in assignments and practical shall be carried over. But the degree has to be completed within the prescribed maximum period for the programme from the date of admission/re-admission.

#### 10.7.2 B.A.

The weightage for internal and term end final theory examination of general programme such as BA or any other equivalent programme introduced shall be at par with the regular candidates of the Colleges affiliated to this University. A candidate is required to secure 40% marks in assignments and at least 33% marks in written theory examination separately, subject to 35% in aggregate. A candidate who fails to secure the above prescribed marks in assignments and written separately shall be allowed to reappear in paper(s). However, if the candidate has already cleared assignment/ practical requirement the marks obtained in assignments and practical shall be carried over. But the degree has to be completed within the prescribed maximum period for the programme from the date of admission/re-admission.



### 10.7.3 CCFT and CCEC

A candidate is required to secure 40% marks in assignments/practical and at least 33% marks in written theory examination separately subject to 35% in aggregate.

### 10.8 Additional information about Examination

Assignments are **compulsory**. The learners will submit **one assignment in each subject** in order to be eligible for appearing in the examination. For each paper, assignments will carry **10 marks**, while the written annual examination will carry 90 marks (or as per decided by university from time to time).

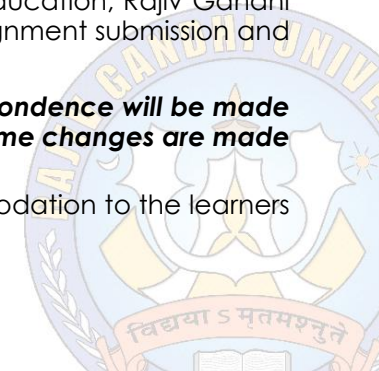
- (i) A candidate is required to complete the M. A. Degree **within five years** from admission to the course.
- (ii) A candidate is required to complete the B. A. Degree **within six years** from admission to the course.
- (iii) If a candidate fails to get the pass marks in the assignments, **s/he will not be allowed to appear in the annual examination**. However, the assignment marks will be carried over. Carrying over assignment marks will hold in case of failure in written examination also.
- (iv) A candidate, who fails to appear in written examination in a year, will be allowed in the following year to appear in two courses, i.e. 1st year and 2nd year examinations simultaneously, provided that s/he fulfils assignment criteria and takes admission to the second year's course.
- (v) In assignments and written examinations, each unit will be given equal weight while setting the questions.
- (vi) The evaluators of assignments will give their comments on the quality and further scope for improvement of performance of the examinee.
- (vii) Evaluation of assignments will be done at the respective Study Centre (if resource persons are available) of IDE, Rajiv Gandhi University.
- (viii) **In other matters, the examination rules of the University will be followed.**
- (ix) Examination form attached herewith should be filled up and sent as per the time schedule given or at the time of admission to avoid late fee/delay in submission.
- (x) The marks in passed papers will be carried over along with assignment marks.
- (xi) Any candidates using unfair means in examination will be strictly penalised as per examination ordinance of the University.

### 11. Other Information

Learners are to remain in constant touch with the Institute of Distance Education, Rajiv Gandhi University to obtain updated information regarding contact and counselling, assignment submission and examination etc.

The time schedule will be **strictly followed**. In this regard, **no further correspondence will be made from the Institute of Distance Education, Rajiv Gandhi University until and unless some changes are made under compelling situation.**

- (i) Hostel Accommodation: There is no provision of providing hostel accommodation to the learners of Distance Education in the University/study centre.



- (ii) Refund of Admission Fee: The total admission fee including other fee paid at the time of admission is non-refundable after being admitted/enrolled to the course.
- (iii) University reserves the right to take a decision to start/withdraw the courses mentioned in the prospectus.
- (iv) The learners of BA are advised to write the name of one more elective subject (as extra) so that subjects may be decided for them in case of lesser number of students in any subject.
- (v) All the fees are to be paid by Demand Draft **except the prospectus** and **cost of examination form for back paper**.
- (vi) The fee for re-checking (or re-counting), re-evaluation (if any), duplicate marksheet/certificate, migration or convocation fee shall be as prescribed by the University from time to time and has to be paid directly to the University.
- (vii) The IDE learners are guided by the Distance Education Ordinance.
- (viii) During the Contact and Counselling Programme, bus service will be available from Bage Tinali (Nirjuli) to RGU.
- (ix) Bus service will be provided during the annual examination from **Vivek Vihar to Rajiv Gandhi University Campus**. The bus will start **1 hour 30 minutes before the commencement of examination** from Itanagar. The learners have to pay the fare as fixed by the University.





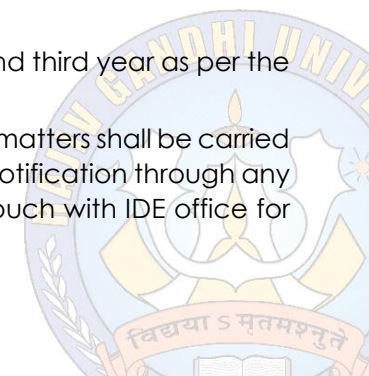
## 12. Academic Calendar 2016-17

The Academic Calendar to be followed during the session 2016-17 for M. A., B.A. and Certificate Courses under the Distance Education Programme is as stated below:

1.	Issue of Prospectus	15th July 2017 onwards
2.	Admission Without Late fee	1st August to 30th September, 2017
3.	Admission with late fee (₹ 300)	3rd to 18th October, 2017
4.	Issue of Study Materials (RGU Centre)	At the time of admission - From 1st August to 18th October, 2017
(Study Materials will be available at other Study Centres after receipt of cut list from the concerned Study centre)		
5.	Counseling and Contact Programme*	19th October - 2nd Nov., 2017 (RGU Centre)
6.	Submission of Assignment Response Format	1st to 30th December, 2017
7.	Issue of Evaluated Assignment Response Format	1st to 30th March 2018
8.	Filling up of Examination Form	At the time of Admission
9.	Filling up of Back-log Paper Form	Within one month of declaration of respective results
10.	Application for change of Study Centre	On or before 31st December, 2017
11.	Issue of Admit card	20th May 2018 onwards
12.	Practical (Certificate Courses)	To be decided in consultation with Firms
13.	Date of Examination	1st week of June 2018 (In approved Study Centres Only)

### Note:

- (i) \*The contact and counseling programme in 14 recognised IDE study centres will be notified by the concerned coordinators.
- (ii) The learners must take admission to M. A. second year, B.A. second year and third year as per the schedule, without waiting for declaration of result.
- (iii) The activities relating to admission, CCP, examination and other academic matters shall be carried as per the calendar in the prospectus (2016-17). There will be no separate notification through any media. The learners should read the prospectus thoroughly and keep in touch with IDE office for any inquiry.



## AFTER ADMISSION WRITE YOUR

CLASS : MA Previous/ Final/ BA I/ II/ III/ CCEC/ CCFT

ENROLMENT NO. (ERN) : .....

SUBJECTS OPTED : 1.

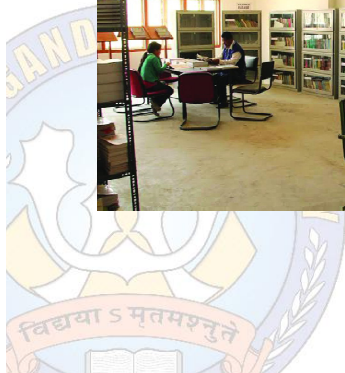
2.

3.

4.

SUBMISSION OF ASSIGNMENT : YES/NO

ATTENDED CONTACT PROGRAMME : YES/NO



## CONTACT DETAILS

**website: [www.rgu.ac.in](http://www.rgu.ac.in)**  
**website: [www.ide.rgu.ac.in](http://www.ide.rgu.ac.in)**  
**email: [ide\\_rgu@rediffmail.com](mailto:ide_rgu@rediffmail.com)**

Sl. No.	Details	Phone No.
1.	Director, Institute of Distance Education, Rajiv Gandhi University	0360-2278087
2.	Dr. Brajen Das, Indira Gandhi Govt. College, Tezu	9436049687
3.	Dr. Johnny Tech, Govt. College, Doimukh	9436630204
4.	Dr. Narmi Darang, Jawaharlal Nehru College, Pasighat	9856031530
5.	Fr. R. K. G. Nicholas, Don Bosco College, Itanagar	0360-2000820
6.	Mr. C. Bangyang, Wangcha Rajkumar Govt. College, Deomali	9436046148
7.	Mr. Chukhu Taba, Govt. College, Yachuli	8131817920
8.	Mr. Kenli Ete, S. F. S. College, Aalo	9436618904
9.	Mr. Nima Dodum, Government College Bomdila, Bomdila	9436233821
10.	Mr. Remwang Rera, Rang-Frah Govt. College, Changlang	9436340718
11.	Mr. Tage Pugang, Govt. College Seppa, Seppa	9402698371
12.	Mrs. Hanna Ngomdir, Donyi Polo Govt. College, Kamki	9436083333
13.	Dr. Joram Aniya Tana, Govt. Women's College, Lekhi	--
14.	Mr. Binjay Nirin, Govt. College, Daporijo	--
15.	Mr. Nang Saphawati, Mohabodhi Lord Buddha Manak, College, Nasmai	9402042676





